



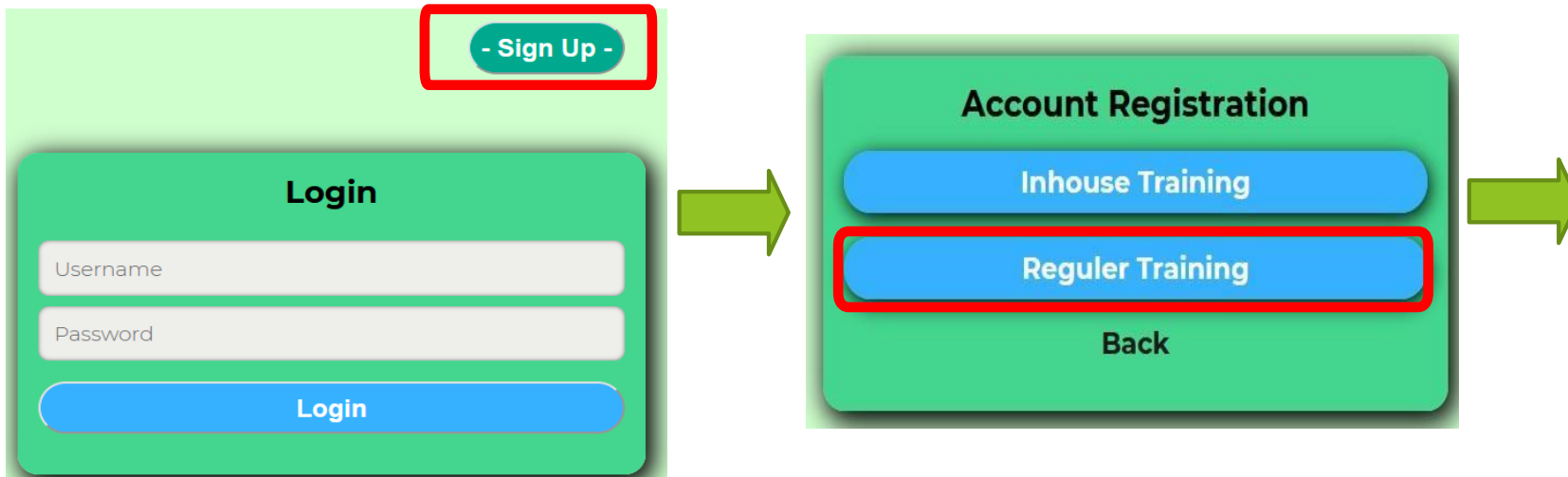
Halo 
IHATEC
Halal Learning Online

MANUAL USER *Halal Learning Online*

Please use Google Chrome or Mozilla Firefox to access
e-halaltraining.com

I. Sign Up

- ▶ Click “**Sign Up**” to create your account
- ▶ The Account Registration is only once, and no expiration limit.



- ▶ Fill the registration form and remember the username and password
- ▶ Click “**Register**” when it’s done
- ▶ If you want to change the data such as **company name, email, or other data**, click menu “account” → change profile

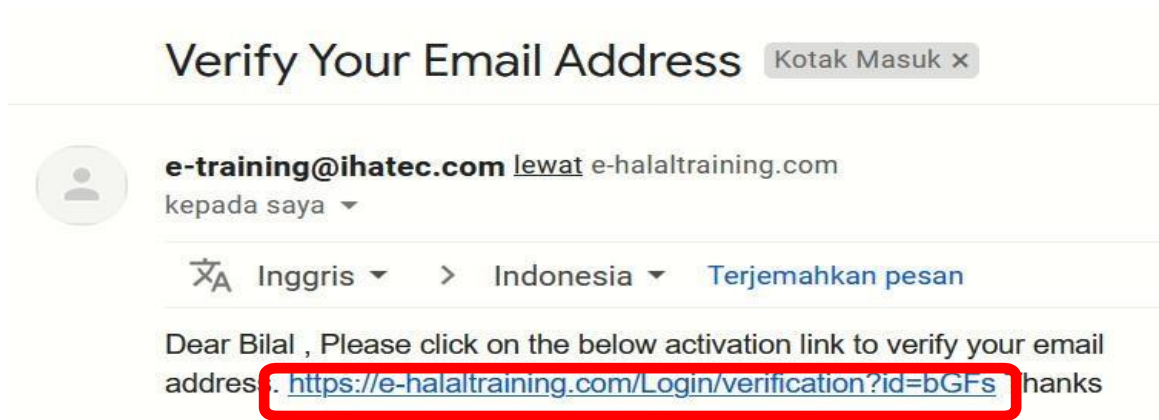
The registration form is titled "please fill in the account registration data correctly". It includes the following fields and options:

- Name (printed on certificate)
- Select Religion - (with a dropdown arrow and the text "Please fill out this field.")
- Last Education Degree/Major (ex.SI/Food Technology)
- Company / Institution Name (printed on certificate)
- Mobile Phone
- Email Participant/PIC (for Account Registration)
- Email Official Company/Office
- *email cannot be the same as participant's email
- N I KTP/Identity Number (please fill in correctly)
- Username (please note)
- Password (please note)
- Re-type Password

At the bottom, there are "Cancel" and "Register" buttons.

II. Verify your account

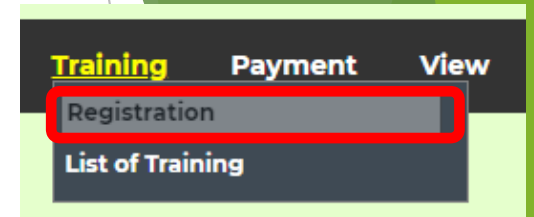
- ▶ You will receive activation link on [inbox/spam](#)



- ▶ If you already receive the activation link, click the link and login as usual
- ▶ If you the link isn't Blue, copy and paste the link to your browser, then click enter. After that, login as usual

III. Training Registration

- ▶ Click “**Training > Registration**”, choose Specific training title that you will attend then click “**Detail**”



Registration						
Show 10 entries		Search: <input type="text"/>				
No.	Training Desc	Batch	Training Date	Registered Participant	Cost	Link
1	Halal Supervisor & HAS Implementation (Batch 19)	1	18-20 August 2020	9/50	Rp. 11.600.000,-	Detail
2	Kompetensi Penyelia Halal & Penerapan SJH (Batch 20)	1	25-27 August 2020	54/60	Rp. 2.500.000,-	Detail

Want to join the bundling program with the Halal Supervisor Competency Test? (You get 15% discount on training fees) ☐ Yes | ☐ No

OL-20 Batch 1

Kompetensi Penyelia Halal & Penerapan SJH (Batch 20)

by Indonesia Halal Training and Education Center (IHATEC)

🏠 Secara Online Oleh IHATEC 👤 60 Participant | Registered Participant 54

Objective: 1. Memahami Penyelia Halal & Penerapan SJH

Material: 1. Kompetensi Penyelia Halal & Penerapan SJH

Facility: Modul, Sertifikat

Language: Indonesia

Training Date: 25-27 August 2020 | 3 Day(s)

[Register](#)

- Click “**Register**” then “**Ok**” on appeared notification

e-halaltraining.com says

Anda akan mendaftar pada Training Kompetensi Penyelia Halal & Penerapan SJH (Batch 20) Batch 1?

[OK](#) [Cancel](#)

IV. Training Approval

- ▶ Click “**Training > List of Training**”
- ▶ Click “**Preview**” to see training agreement, please check your name and your company name because the certificate will follow your training agreement.
- ▶ You can edit your name or company name in menu “**Account > Change Profile**”.
- ▶ If training agreement already correct → click “**Approve**”

List of Training

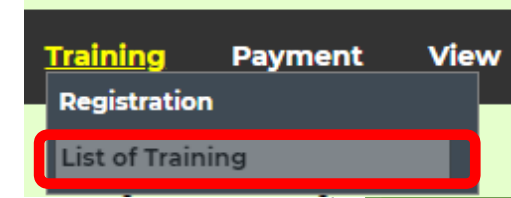
Show

10

entries

Search:

Action	Training Desc	Batch	Training Date	Registered Participant	Cost	Action	Last Status
<div>Cancel</div>	Kompetensi Penyelia Halal & Penerapan SJH (Batch 20)	1	25-27 August 2020	54	Rp. 2.500.000,-	<div>Preview</div> <div>Approve</div>	Initiated



AKAD BIAYA PELATIHAN ONLINE

No : AB-149/OL/IHATEC/VIII/2020

Assalamualaikum Wt.Wb.

Berdasarkan permohonan pelatihan Simulasi Online Training Internal 01 pada tanggal 15 August 2020 atas nama dibawah ini :

1. Nama Lengkap : Rika Jos Gandos
2. Nama Perusahaan/Lembaga : PT. Hoa Hoe
3. Nomor Ponsel/ telepon : -
4. Email Perusahaan/pribadi : rikakepriwe@gmail.com


Indonesia Halal Training and Education Center (IHATEC) akan memproses permohonan pelatihan tersebut sesuai dengan pedoman dan ketentuan yang berlaku di IHATEC. Biaya pelatihan untuk peserta di atas sebesar Rp. 2.000.000,-



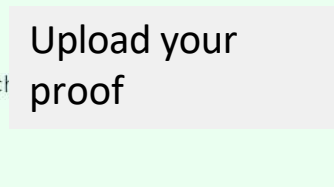



Ketentuan lain :

1. Peserta akan mendapatkan modul pelatihan (berupa video, bahan bacaan dan studi kasus) , fasilitas chatting dengan trainer, forum diskusi, dan sertifikat pelatihan.
2. Pembayaran dilakukan melalui transfer pada rekening Bank BNI Syariah Cabang Jl.Raya Padjadjaran No.63 - Bogor, Nomor Rekening 900 600 255 a/n PT IHATEC.
3. Jadwal Pelatihan dan Ujian Online mengikuti waktu server (Waktu Indonesia Bagian Barat).
4. Peserta dilarang keras memalsukan dan menyebarkan materi pelatihan yang kami berikan tanpa persetujuan dari kami.
5. Sertifikat pelatihan diberikan kepada peserta yang lulus pelatihan sesuai dengan nama dan perusahaan yang terdaftar. Revisi sertifikat pelatihan akan dikenakan biaya sebesar Rp 200.000.
6. Jika pengunduran diri disampaikan setelah program dimulai, tidak ada pengembalian biaya pelatihan dan dapat mengajukan penundaan keikutsertaan pelatihan.

Wassalamualaikum Wt.Wb.

V. Training Invoice / Receipt

- ▶ Click “**Payment**” > “**Print Invoice**” to download invoice. Then transfer the payment to our bank account as seen on invoice
- ▶ After transfer click “**Payment**” > “**Choose File**” to upload your payment proof (in JPG/PNG/PDF) then click 
- ▶ Finance team will check your payment and approve your payment in 2 days. If your payment already approved, click menu “**Print Invoice Paid**” to get receipt payment

Training Id	Training Desc.	Batch	Bill	Bukti Transfer	Action	Is Approved
OL-01	Online HAS Training 10-13 March 2020	1	Rp. 10.900.000,-	-		Approved
OL-22	Kompetensi Penyelia Halal & Penerapan SJH di Industri Kosmetik (Batch 22)	1	Rp. 2.500.000,-	 No file chosen	 	Not Yet
OL-24	Kompetensi Penyelia Halal & Penerapan SJH (Batch 24)	1	Rp. 2.500.000,-			Not Yet

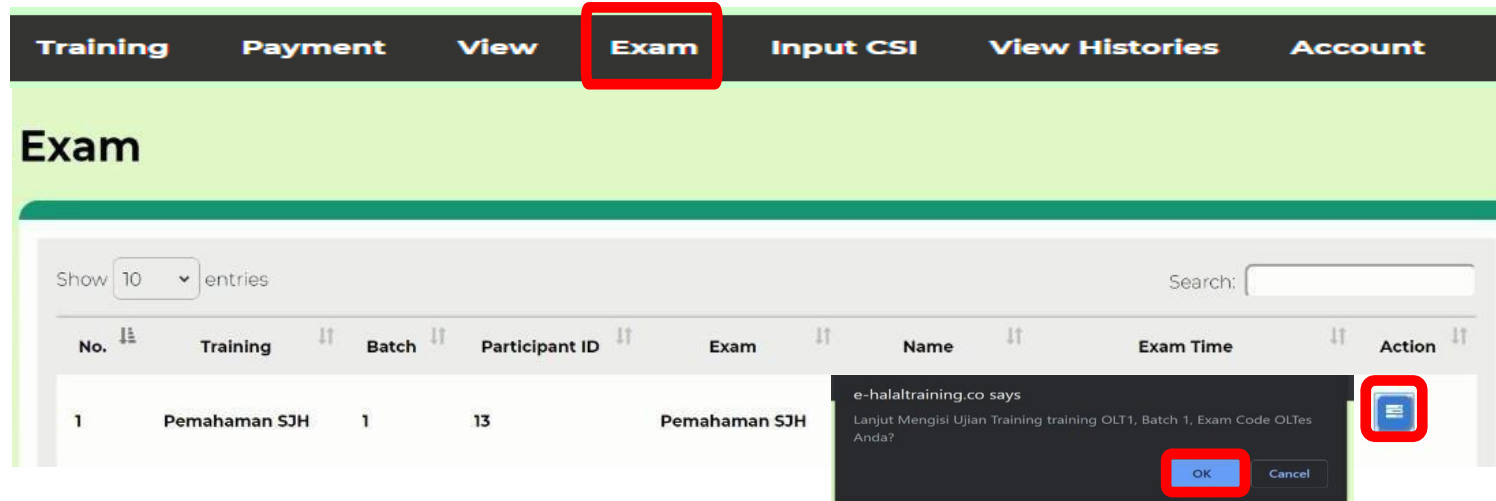
Download receipt

Download invoice

See/Delete your payment proof

VII. Exam / Post Test

- ▶ Click “**Exam**” > klik tombol  on “**Action**” column to start post test.. Exam menu will appeared based on rundown



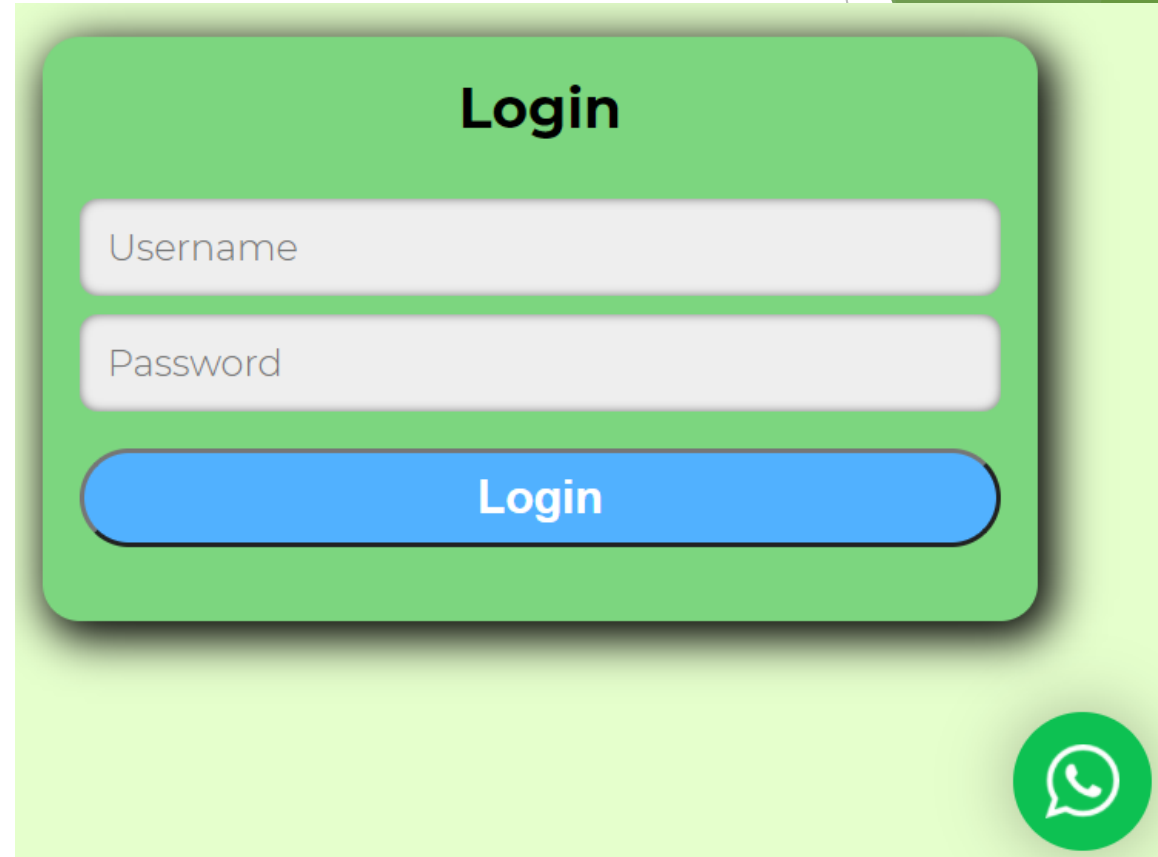
- ▶ Choose the best answers for each questions, when you already done click “**Submit**” then “**OK**”.



PLEASE CONTACT OUR TECHNICAL SUPPORT IF YOU HAVE ANY ISSUES

- ✓ Chat to Whatsapp
+6281188888583
- ✓ Email to info@ihatec.com

THANK YOU



The image shows a login interface on a light green background. It features a green rounded rectangle containing the title "Login" in bold black text. Below the title are two white input fields with gray borders, labeled "Username" and "Password". Underneath these fields is a blue rounded button with the text "Login" in white. In the bottom right corner of the light green area, there is a green circular icon with a white speech bubble and a telephone handset, representing a WhatsApp chat button.



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